

Statewide Interoperability Executive Committee
State of Louisiana

<http://gohsep.la.gov/SIEC>

JOHN BEL EDWARDS
GOVERNOR



CHRIS GUILBEAUX
CHAIRMAN

MEETING MINUTES

April 25, 2018

The Statewide Interoperability Executive Committee (SIEC) met on Wednesday, April 25, 2018, at the Department of Public Safety Services, Office of Management and Finance Building, Third Floor South Central Training Room, located at 7979 Independence Boulevard, Baton Rouge, LA 70806.

I. Call to Order

- A. Chairman Chris Guilbeaux called the meeting to order at 1:36 p.m. and welcomed everyone.

II. Roll Call

- A. The SIEC roll call was conducted by GOHSEP Interoperability Program Manager, Ami Clouatre Johnson, and a quorum was established.
- B. The following SIEC members were present or absent as noted:

Committee Members Present	Representing Agency
Chris Guilbeaux	Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP)
Neal Underwood	Division of Administration (DOA)
Brian Zeringue	Louisiana Association of Chiefs of Police
Robert Benoit	Louisiana Fire Chiefs Association
Dick Gremillion	Regional Parish Homeland Security & Emergency Preparedness Directors Committee
Mark Richards (CPT), designee for Layne Barnum (LTC)	Dept. of Public Safety & Corrections, Public Safety Services, Louisiana State Police
Jeb Tate	Region 1
Billie Giroir	Region 2
Conrad Baker	Region 3
Allison Boudreaux, designee for Stacey Blanchard	Region 4
Richard McGuire	Region 5
Sonya Wiley-Gremillion	Region 6
Doyle Dempsey	Region 7

Committee Members Present	Representing Agency
Robert (Bobby) Moore, designee for Sean Christian	Region 8
Michael (Mike) Moore (SGT)	Region 9

Committee Members Absent	Representing Agency
Stephen Durel (LTC), standing designee during deployment of Alan Dunn (MAJ)	Louisiana National Guard
Ricky Edwards	Louisiana Sheriffs Association
Bill Vincent	Association of Public Safety Communications Officials (APCO)
Seth Breaux	Louisiana Ambulance Alliance
Vacant	Governor's Office of Indian Affairs

III. Approval of Minutes



Sonya Wiley-Gremillion made a motion to approve the January 24, 2018 meeting minutes with a small typographical change. Chief Robert Benoit seconded the motion. The SIEC voted unanimously to approve the minutes of the January 24, 2018 meeting as amended.

IV. Chairman's Report

- A. Introduction of new SIEC Representatives and Broadband Advisory Committee Chairperson.

Chairman Chris Guilbeaux introduced the following and welcomed them to the SIEC. Mr. Seth Breaux, Louisiana Ambulance Alliance Representative, LTC. Layne Barnum, DPS/LSP Representative and Broadband Advisory Committee Chairperson; Jeb Tate, Region 1 Representative; and SGT. Mike Moore, Region 9 Representative.

- B. Interoperability Activities

Chairman Chris Guilbeaux provided the following report on the LWIN Interoperability talkgroup requests for the previous quarter:

Since the last meeting, 61 LWIN interoperability talk groups have been assigned for events such as:

1. Livingston Parish Sheriff's Office for a Funeral Detail
2. West Feliciana Fire Department for a Funeral Detail
3. LWIN MSWIN for Civil Support Team for Mardi Grass
4. LSP SWAT/EBR/BRPD
5. EBRSO for Multiagency Operations
6. LSU Operation
7. Maringouin Police Department for Mardi Grass

8. St John Sherriff Office for Mardi Grass
9. OPEOC for Mardi Grass
10. Pointe Coupe Sheriff Office for Mardi Grass
11. LA Fugitive Task Force for Multiagency Operations
12. LSP for Multiagency Operations
13. LAFM for Funeral Detail
14. CPSO for Multiagency Operations

V. Statewide System Maintenance

Vernon McFadden with Louisiana State Police Radio Communications provided the LWIN System Maintenance Report. A copy of the presentation can be found on the SIEC website.

VI. Advisory Committee Reports

A. Budget and Finance

Christina Dayries provided a report on behalf of Chairman Ricky Edwards:

1. The House Budget Bill 1 (HB1) has cleared the House and been sent to the Senate Finance Committee.

There have been no amendments to the Executive Budget as it relates to LWIN funding as of this date. HB1 will still move through the Senate Finance committee to the full Senate. It is unsure at this point whether the legislature will pass HB1 prior to the call of a special session by the Governor.

- a. LWIN Overall Budget Amount: \$13,171,858
- b. GOHSEP's Budget: \$4,711,998
 - i. The final phase of the software/hard upgrade for LWIN is currently recommended in addition to our other one time requests:
 - ii. \$4.7 million - LWIN
 - \$3,175,412 - STR repeater replacement to GTR *repeaters (137 remaining)*
 - \$905,488 - (100) WAVE mobile communicator + (50) talkgroup licenses + (1) server
 - \$631,098 - (4) Mobile Trailers 6 channel to 9 channel repeaters
- c. LSP's Budget: \$8,459,860

Did not approve the funding increases from State Police for the increase in maintenance costs (i.e. Motorola contract, utilities and salaries). State Police's budget remains at \$8,459,860 for maintenance cost for LWIN. Typically funds one (1) new repeater package per year.

2. We will keep you posted of any significant developments.

B. Technical

Chairwoman Billie Giroir presented the following report for the Technical Advisory Committee:

1. LWIN Coverage issues:**a. Concordia coverage issues:**

Two towers are needed to resolve these issues; one will not solve both.

i. Monterey School area: BDA or additional tower would be only option to provide coverage in the schools

ii. Richard K Yancey WMA south to Angola: Will have to test again after river goes down. Maybe contact MSWIN for access to tower during emergencies.

b. Bossier City South

i. A coverage study was performed and a tower owned by Bossier City was located. Parish is currently working on funding and the Technical Committee recommends approval of site as funding becomes available.

ii. One concern is the tower is only 199 feet but it does provide the needed coverage.

c. Galliano-Golden Meadow/South Lafourche parish, and Grand Isle [LOOP] coverage issues:

i. DPS Radio is Meeting with LOOP to raise the antennas. This should help Grand Isle somewhat.

ii. Grand Isle advised to request the use of a portable tower during large events.

d. LSU Kirby Smith Hall Tower

Kirby Smith Hall is being torn down spring 2019 and the site will need to be moved. Motorola proposal was estimated at \$900,000, to relocate microwave. Recommendation is to phase out the T1 at this location and begin using Ethernet. Funding needs to be a priority. GOHSEP will contact the State Budget Office to notify them of the urgent funding need and seek an appropriation.

e. Ds3 is nearing the end of the contract. Technology committee is recommending we begin moving forward with a change from T1 to Ethernet as soon as possible. Contract expires in October 2019. Chairman Guilbeaux requested the Technical Committee work on a 5 year plan and cost estimate to present to SIEC, giving specific consideration to those sites that are potentially ethernet capable now.**f. St. James/St. John**

Parish line coverage issues were identified on I-10 around mile marker 192-200, along parish line. State will assess and report back.

g. St. George Site

Originally when this site was proposed, St. George Fire had funding and frequencies and were able to fund the site. The Technical Committee has been advised that they now need additional funding.

- GOHSEP is working with LSP and St. George Fire to seek options for funding.
2. LWIN approved sites status:
 - a. Lake Charles:
The Tower was approved and is being funded by the Calcasieu Sheriff's Office.
 - b. Livingston:
 - i. Livingston [**LIVINGSTON**] move is completed.
 - ii. Denham Springs [**DENHAM SPRINGS**] moved and online.
 - iii. South Livingston still nothing identified.
 - iv. Coverage re-check will be done with two tower moves.
 - c. East Feliciana [**CLINTON**]
Should be online in May.
 - d. Eunice
Site identified and approved. State is waiting to hear back from Eunice Police Department on funding options.
 - e. Logansport
Identified as a site that is in need of additional support but currently no site or funding identified.
 - f. Thibodeaux
Site identified and waiting on tower company.
 - g. Zachary (North EBR)
Site on Mount Pleasant Road identified. State will study the feasibility of this site and proceed from there.
 - h. The following site is also approved but currently has no funding:
Morehouse.
 3. Technical Advisory Committee is requesting the Policy and Planning Advisory Committee review the following and offer recommendation to the SIEC:
 - a. Ways to enforce and/or reinforce the required talkgroup programming policy (Policy 003), and
 - b. In order to provide interoperability with first responder units throughout the state, any agency operating on the LWIN system, whether primary, secondary or tertiary, shall be required to program radios per SIEC Policy #003.
 4. Chairman Guilbeaux requested a Roadmap presentation by Technical Advisory Committee and Motorola be given at next SIEC.
 5. Dick Gremillion made a motion to approve the recommendations of Lake Charles and Bossier City sites and approved the pursuit of the LSU-Kirby Smith Hall relocation as presented by the Technical Advisory Committee. The motion was seconded by Chief Bryan Zeringue. The SIEC voted unanimously to approve the motion.

M

C. Policy and Planning

- a. Chairman Bill Vincent was absent. Ami Clouatre Johnson stated there was nothing to report as the committee held no meetings.

D. Broadband

CPT Mark Richards provided the following report on behalf of Chairman LTC Layne Barnum:

The committee did not hold a meeting this quarter. With the appointment of LTC Layne Barnum today by Chairman Guilbeaux, he anticipates calling a broadband advisory committee meeting prior to the next SIEC quarterly meeting in July.

FirstNet Update:

- The FirstNet Sat Colts are being staged in phases. The first phase will begin in June 2018. Louisiana is not in the first phase, but AT&T/FirstNet will have a projected delivery date in October 2018. The Sat Colt will be staged in Baton Rouge once completed.
- 2,265 agency subscribers to the FirstNet Network
- 28 separate agencies subscribing to the FirstNet Network
- 109 individual “bring your own device” subscribing to the FirstNet Network
- 26 new FirstNet/ATT cell sites added since the Governor’s Opt In

Sites activated in April:

Site Name	City	Parish	Type	GOHSEP Region	Forecast
Highway 487	Marthaville	Natchitoches	NSB	6	4/10/2018
PR 596	Marthaville	Natchitoches	NSB	6	4/10/2018
Kisatchie Mora Rd/Bolton	Mora	Natchitoches	NSB	6	4/10/2018
Highway 120	Zwolle	Sabine	NSB	6	4/10/2018
Big Hill	Benson	De Soto	NSB	6	4/10/2018

Sites forecasted within the next 30 days:

Site Name	City	Parish	Type	GOHSEP Region	Forecast
Judge Perez Dr	Chalmette	St. Bernard	BAU	1	4/27/2018
Chestnut	Saline	Natchitoches	CAFII	6	5/3/2018
Ashland	Ashland	Natchitoches	CAFII	6	5/9/2018

The Louisiana FirstNet Team will continue to issue newsletters as needed in addition to maintaining the website and twitter account.

If anyone has questions regarding FirstNet, please contact your AT&T Sales Team or email firstnet@la.gov or contact Christina at GOHSEP at 225.358.5599.

VII. Unfinished Business

- A. Chief Robert Benoit made a motion to accept the proposed recommendation to establish an Outreach and Training Advisory committee. The motion was seconded by Jeb Tate. The SIEC voted unanimously to establish the new advisory committee.

Chairman Guilbeaux appointed Jeb Tate as Chairperson. Chairman Guilbeaux requested that Mr. Tate work with Policy and Planning Advisory Committee and Ami Clouatre Johnson to develop purpose and goals for the new committee.

Chairman Guilbeaux also asked that anyone interested in being a member of the committee contact Ami Clouatre Johnson.

- B. Advisory Committees Meeting Schedules

Ami Clouatre Johnson reminded the Chairpersons for each Advisory Committee to submit their meeting schedules and agendas as soon as possible. She also requested that the advisory committees submit their reports for these meetings to as soon as they are available.

- C. SCIP Measures of Success Table and Tracking

Ami Clouatre Johnson, Interoperability Program Manager for GOHSEP, stated that she has received two updates from members in regards to her request at last meeting for a committee member review and feedback. She stated that the comprehensive update planned for the SCIP requires the members input. She asked that these be submitted as soon as possible.

VIII. New Business

Discussion of process to review and provide recommendation to SIEC of LWIN Access requests by non-emergency response entities (i.e. Dow, SPCA, and Entergy).

Chairman Guilbeaux asked the committee for feedback. Discussion of both SPCA and Entergy's potential acceptance into system was held. The matter regarding SPCA's acceptance into system was tabled until next meeting based on offer by committee member Jeb Tate to work with SPCA, New Orleans, and Region 1 to achieve the interoperability needs

It was the committee's feedback that the current policies, although amended a few years ago, were still not sufficient to handle private industry requests as a whole. The committee referred the item to the Policy and Planning Advisory Committee to work on developing a path forward with emphasis on an objective criteria based evaluation form and process for requests from private

industry. The following areas of concern should be part of the Advisory Committee's review and discussion:

1. Disaster response and rescue missions 47 CFR 90.
2. Charging private industry. How do we build out or charge in anticipation future requests?
3. We need to look at Policy 3, will private industry require all LWIN programming?
4. LWIN as listed in State law is a Public Safety System for first responders.

The Chair again reinforced the recommendation that non-public safety entities should not purchase equipment until after LWIN Access Request is submitted and initial feedback is provided.

IX. Public Comments

A. Public Comments

Chairman Guilbeaux opened the floor for announcements or Public Comments, none were offered.

B. Communications Training and Exercise Information

Chairman Guilbeaux announced that this will be a standing agenda item each quarter. It is so that agencies present or committee members can announce or request training and exercise opportunities or provide a brief report to committee on completed ones.

C. Next Quarterly Meeting

Chairman Guilbeaux reminded everyone that the next quarterly meeting of the SIEC would be July 25, 2018 at 1:30 in the same location.

X. Adjournment



Chief Bryan Zeringue made a motion to adjourn and was seconded by Sonya Wiley-Gremillion. The SIEC voted unanimously to adjourn at 3:30 pm.